Step-by-step guide to obtain a Beneficial Owner FinCEN ID number:

Go to the following website and click on the "Sign in or Create and Account with LOGIN.GOV":

https://fincenid.fincen.gov/landing

Then click on "Sign in with LOGIN.GOV".

Use your existing LOGIN.GOV account if you already have one, otherwise click on "Create an account" and follow the prompts to create a new account and then sign in.

Note: You may already have a login.gov account from a platform unrelated to FINCEN, such as Global Entry or SBA programs. If you enter your email in the create an account and get the message that you already have an account, you may need to use the "Forgot your password?" link to login.

LOGIN.GOV | **TREASURY**

U.S. Department of the Treasury is using Login.gov to allow you to sign in to your account safely and securely.

| Sign in | Create an account |

Sign in for existing users

Email address

Password

☐ Show password

Sign in

Sign in with your government employee ID

‹ Back to U.S. Department of the Treasury

Forgot your password?

Security Practices and Privacy Act Statement ☒

Privacy Act Statement ☒

LOGIN.GOV | **TREASURY**

U.S. Department of the Treasury is using Login.gov to allow you to sign in to your account safely and securely.

| Sign in | **Create an account** |

Create an account for new users

Enter your email address

Select your email language preference
You will receive emails from Login.gov in the language you choose.

○ English (default)

○ Español

○ Français

○ 中文 (简体)

☐ I read and accept the Login.gov Rules of Use ☒

Submit

Cancel

Security Practices and Privacy Act Statement ☒

Privacy Act Statement ☒

If you get a blank page after logging in, try refreshing your browser.

Enter your name, date of birth, and address.

FinCEN Identifier (FinCEN ID) Application

OMB No. 1506-0076

Filers must provide information in EVERY field marked with the * symbol in ALL CIRCUMSTANCES. Filers must also provide information in all fields not marked with the * symbol that are applicable to the filer. For example, the "Middle Name" field is not marked with a * symbol; the filer MUST provide information in that field IF the relevant individual's legal name includes a middle name. Notwithstanding any other instruction, individuals must provide all information required pursuant to 31 CFR 1010.380(b).

Full legal name and date of birth

ⓘ **Need help?**

* First name	Middle name	* Last name	Suffix	* Date of birth
				mm/dd/yyyy
First name required		**Last name required**		**Required, format ex. '01/25/1970', must be between 18 and 123 years old**

Address

ⓘ **Need help?**

* Address type
- ◉ Residential address ◯ Business address

* Address (number, street, and apt. or suite no.)   * City

* Country/Jurisdiction   * ZIP/Foreign postal code

[+ Add address]   [— Remove address]

Add an identifying document – scan your ID or take a picture*, then drag and drop the file into the field. do not use dashes when entering the ID number

> **Tip: We recommend downloading and using the Adobe Scan app on your phone instead of taking a picture to prevent the document image size from being to large for upload, this will also make the file easier to drag and drop. See pages 5 and 6 of this pdf for detailed instructions.*

Form of identification and issuing jurisdiction

ⓘ **Need help?**

* Identifying document type
- ◉ State-issued driver's license ◯ State/local/Tribe-issued ID ◯ U.S. passport ◯ Foreign passport

* Identifying document number   * Country/Jurisdiction   * State

* Identifying document image
Accepted file types: JPG/JPEG, PNG, and PDF

Drag file here or choose from folder

Review your entries and then certify that the information is true, correct, and complete by selecting "I agree".

Click "Submit".

Certification

* I certify that the information furnished is true, correct, and complete.

⚠ **COMPLIANCE REMINDER:** The willful provision of false or fraudulent beneficial ownership information to FinCEN may result in civil or criminal penalties.

○ I agree

Submit

Download your FinCEN ID, save in a secure location, and provide your FinCEN ID number to the individual who will be submitting the Beneficial Ownership Report for the entity.

Note: you have 30 days to update your FinCEN ID if there are changes to your address or identifying document.

Adobe Scan: PDF & OCR Scanner

1. Download the *Adobe Scan: PDF & OCR Scanner* app.
2. Fill out the following information: First Name, Last Name, Month, and Year. Click "Create account".
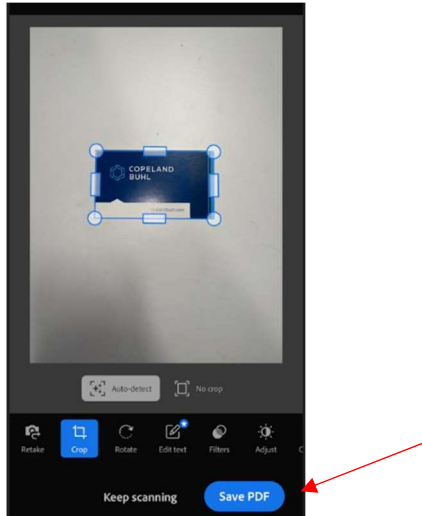

3. Click the camera icon in the lower right corner of the screen.
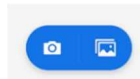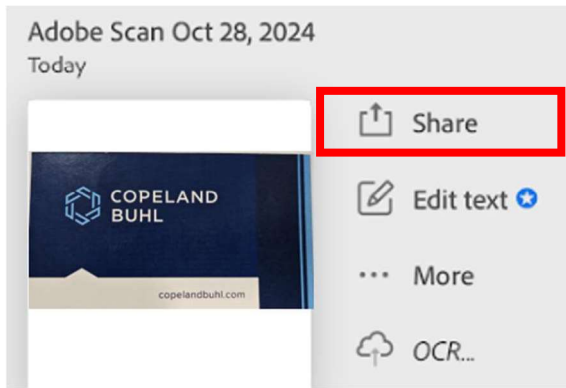

4. Position the camera until the four blue dots align with the four corners of the physical document.
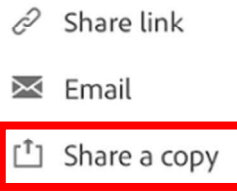
5. Once the blue rectangle aligns with the document, click "Save PDF".

6. To send the PDF, click "Share" and then "Share a copy".

7. Send the scanned image to your email to download.