

Step-by-step guide to obtain a Beneficial Owner FinCEN ID number:

Go to the following website and click on the “Sign in or Create and Account with LOGIN.GOV”:

<https://fincenid.fincen.gov/landing>

The screenshot shows the top of the FinCEN ID Application for Individuals website. At the top left is the Financial Crimes Enforcement Network logo. Below it is a dark blue navigation bar with 'FINCEN ID' and 'HELP' links. The main heading reads 'Welcome to the FinCEN ID Application for Individuals'. A red arrow points to a blue button that says 'Sign in or Create an Account with LOGIN.GOV'. To the right of the button is a large, faint watermark of the U.S. Treasury seal. Below the main heading are three white boxes with icons and text: 'What is a FinCEN ID for individuals?', 'What does a FinCEN ID do for individuals?', and 'How does an individual get a FinCEN ID?'.

Then click on “Sign in with LOGIN.GOV”.

The screenshot shows the 'FinCEN Identifier (FinCEN ID)' page. At the top left is the FinCEN logo. To its right is the text 'FinCEN Identifier (FinCEN ID)'. Further right is a blue link that says 'FinCEN.Gov/Contact'. Below this is a dark blue button that says 'Sign in with LOGIN.GOV'. A red arrow points to this button. To the right of the button is text that reads: 'Sign in using a trusted authentication provider. Trusted providers secure digital identities and help us confirm and protect your identity.'

Use your existing LOGIN.GOV account if you already have one, otherwise click on “Create an account” and follow the prompts to create a new account and then sign in.

Note: You may already have a login.gov account from a platform unrelated to FINCEN, such as Global Entry or SBA programs. If you enter your email in the create an account and get the message that you already have an account, you may need to use the “Forgot your password?” link to login.

U.S. Department of the Treasury is using Login.gov to allow you to sign in to your account safely and securely.

[Sign in](#) [Create an account](#)

Sign in for existing users

Email address

Password

Show password

[Sign in](#)

[Sign in with your government employee ID](#)

[Back to U.S. Department of the Treasury](#)
[Forgot your password?](#)
[Security Practices and Privacy Act Statement](#)
[Privacy Act Statement](#)

U.S. Department of the Treasury is using Login.gov to allow you to sign in to your account safely and securely.

[Sign in](#) [Create an account](#)

Create an account for new users

Enter your email address

Select your email language preference
You will receive emails from Login.gov in the language you choose.

English (default)
 Español
 Français
 中文 (简体)

I read and accept the Login.gov [Rules of Use](#)

[Submit](#)

[Cancel](#)
[Security Practices and Privacy Act Statement](#)
[Privacy Act Statement](#)

If you get a blank page after logging in, try refreshing your browser.

Enter your name, date of birth, and address.

FinCEN Identifier (FinCEN ID) Application

OMB No. 1506-0076

Filers must provide information in EVERY field marked with the * symbol in ALL CIRCUMSTANCES. Filers must also provide information in all fields not marked with the * symbol that are applicable to the filer. For example, the "Middle Name" field is not marked with a * symbol; the filer MUST provide information in that field IF the relevant individual's legal name includes a middle name. Notwithstanding any other instruction, individuals must provide all information required pursuant to 31 CFR 1010.380(b).

Full legal name and date of birth

[? Need help?](#)

* First name	Middle name	* Last name	Suffix	* Date of birth
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="mm/dd/yyyy"/>
First name required		Last name required		Required, format ex. '01/25/1970', must be between 18 and 123 years old

Address

[? Need help?](#)

* Address type
 Residential address Business address

* Address (number, street, and apt. or suite no.) * City

* Country/Jurisdiction * ZIP/Foreign postal code

Add an identifying document – scan your ID or take a picture*, then drag and drop the file into the field. **do not use dashes when entering the ID number**

**Tip: We recommend downloading and using the Adobe Scan app on your phone instead of taking a picture to prevent the document image size from being too large for upload, this will also make the file easier to drag and drop. See pages 5 and 6 of this pdf for detailed instructions.*

Form of identification and issuing jurisdiction

[? Need help?](#)

* Identifying document type
 State-issued driver's license State/local/Tribe-issued ID U.S. passport Foreign passport

* Identifying document number * Country/Jurisdiction * State

* Identifying document image
Accepted file types: JPG/JPEG, PNG, and PDF

Drag file here or [choose from folder](#)

Review your entries and then certify that the information is true, correct, and complete by selecting “I agree”.

Click “Submit”.

Certification

* I certify that the information furnished is true, correct, and complete.

▲ COMPLIANCE REMINDER: The willful provision of false or fraudulent beneficial ownership information to FinCEN may result in civil or criminal penalties.

I agree

Submit

Download your FinCEN ID, save in a secure location, and provide your FinCEN ID number to the individual who will be submitting the Beneficial Ownership Report for the entity.

Note: you have 30 days to update your FinCEN ID if there are changes to your address or identifying document.



Adobe Scan: PDF & OCR Scanner

1. Download the *Adobe Scan: PDF & OCR Scanner* app.
2. Fill out the following information: First Name, Last Name, Month, and Year. Click “Create account”.

Welcome to Adobe
Please take a moment to complete your account

Personal Account

First name

Last name

Date of birth

Month

Year

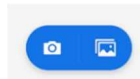
Country/Region

By clicking Create account, I agree that:

- I have read and accepted the [Terms of Use](#).
- The Adobe family of companies may keep me informed with personalized emails about products and services. See our [Privacy Policy](#) for more details or to opt-out at any time.

[Create account](#)

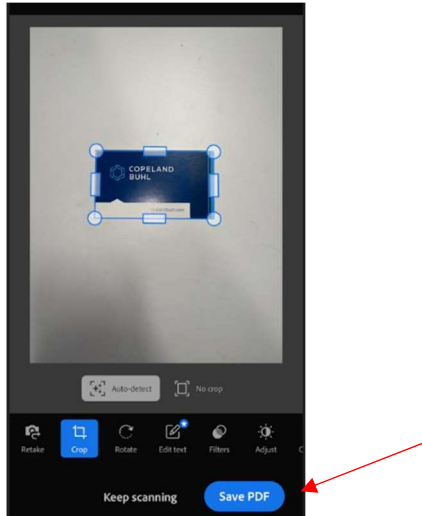
3. Click the camera icon in the lower right corner of the screen.



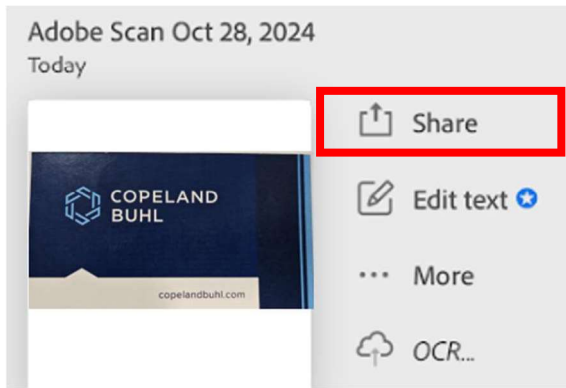
4. Position the camera until the four blue dots align with the four corners of the physical document.



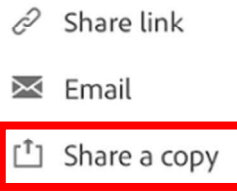
5. Once the blue rectangle aligns with the document, click “Save PDF”.



6. To send the PDF, click “Share” and then “Share a copy”.



When using **Share link** or **Email** to share a link, anyone you share this file with will be able to see your name and email address. You can also unshare using [Adobe Acrobat](#).



7. Send the scanned image to your email to download.

